

RECOMMENDATIONS ON THE DESIGN AND IMPLEMENTATION OF A POLICY FRAMEWORK FOR DEVELOPING AMBULATORY SURGERY IN HUNGARY

Project structure

Drs. Christophe Maes



Project structure – general aspects

- **Provider - The International Association for Ambulatory Surgery (IAAS)**
 - IAAS is responsible for the coordination and the administration of the project and the production of project outputs.
 - The progress of the project will be reported every IAAS executive committee meeting (spring meeting and fall meeting).
- **Project management**
 - Project leader (IAAS): Prof. Dr. Gamal Eldin Mohamed
 - Project manager (contracted IAAS): Drs Christophe Maes
 - Project treasurer (IAAS): Dr. Luc Van Outryve
 - Local Hungarian Project manager (contracted HAAS): Mr. Zsombor Papp



Project structure – general aspects

- **Mission of the project management**

- To keep a centralized and coordinated control
- To allocate the budgets and control their spending
- To guard the timeline of the project
- To ensure consistency and high quality in the work and reports
- To manage the risks
- To remain transparent and flexible at every stage towards IAAS and SRSS



Project structure – general aspects

- Any physical meeting, presentation and/or conference with the national authorities will take place in Budapest Hungary.
- last 18 months but will not last more than 20 months from the date of signature of the Agreement between the European Commission, represented by the SRSS, and IAAS.
- Indicative timeline to be decided today
 - Timeline will be guarded by the IAAS project leader (Prof. Dr. Gamal Eldin Mohamed) and the IAAS contracted project manager (Drs. Christophe Maes).
 - Deliverables not in time – no money!



Project structure – general aspects

- Project language
 - Reports and meetings will be conducted in English.
 - The presentations and workshops will be delivered in English.
 - Hungary will take care of the translation of all relevant documents necessary for the performance of the Action and of the final report in case it seems necessary.
 - Hungary will also provide interpretation services during meetings/training if required.



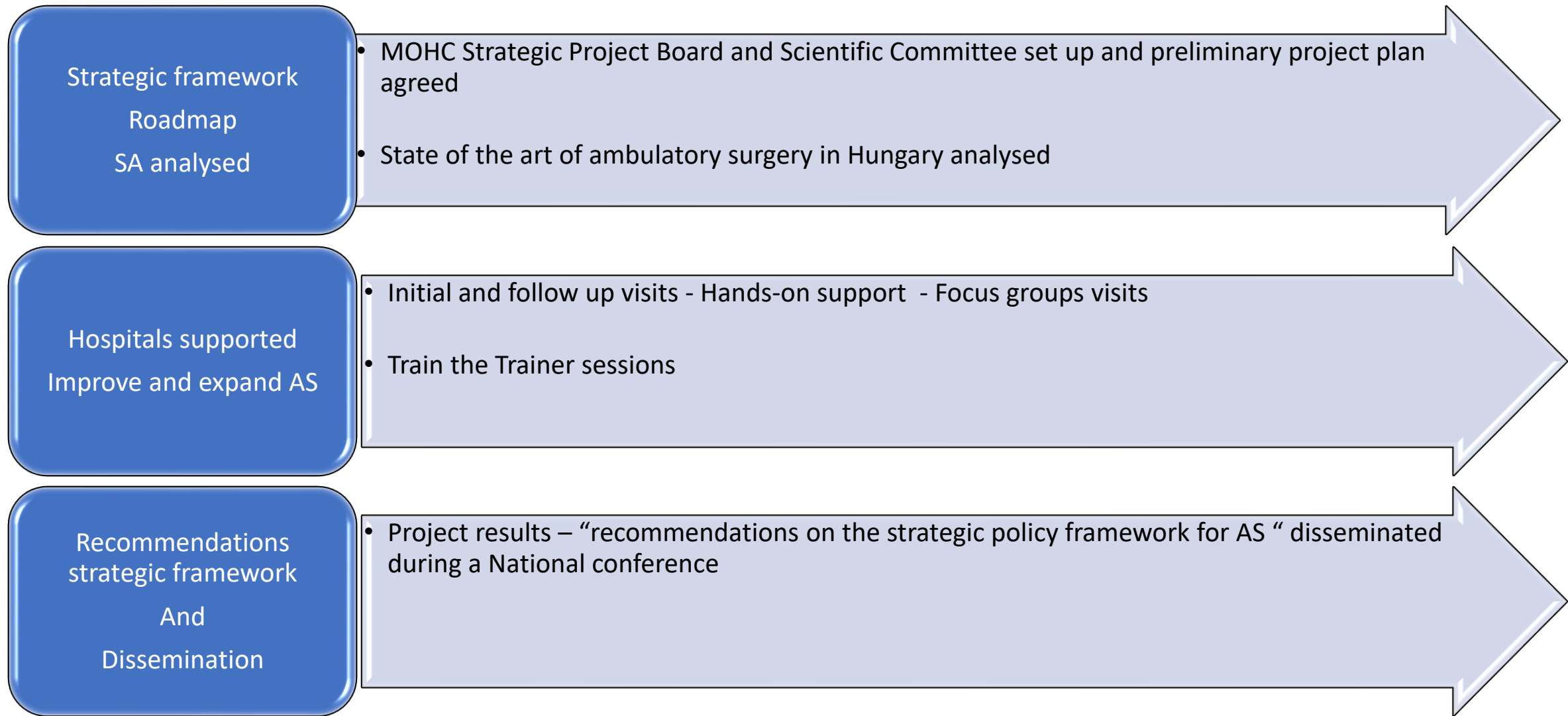
Project structure

Outcome

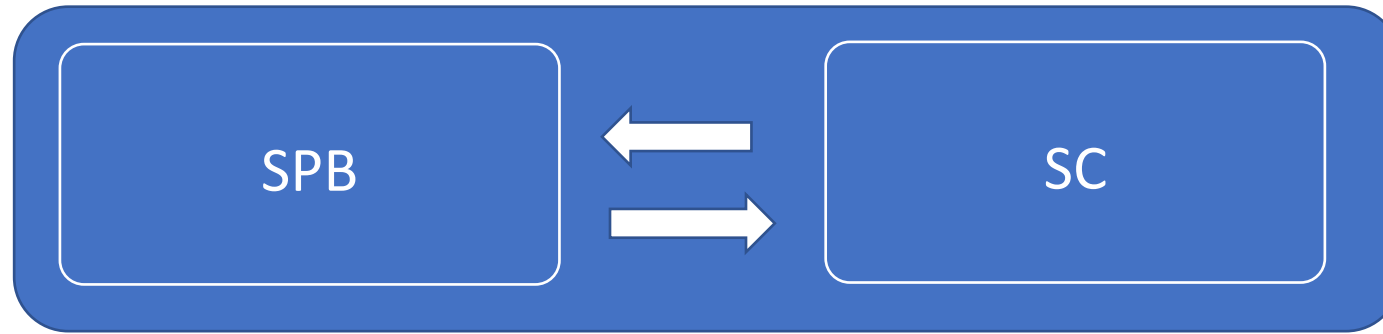
Output

Activity





Project structure



SA Analysed

- State of the art of ambulatory surgery in Hungary analysed

Hospitals supported
Improve and expand AS

- Initial and follow up visits - Hands-on support - Focus groups visits
- Train the Trainer sessions

Recommendations strategic framework
And
Dissemination

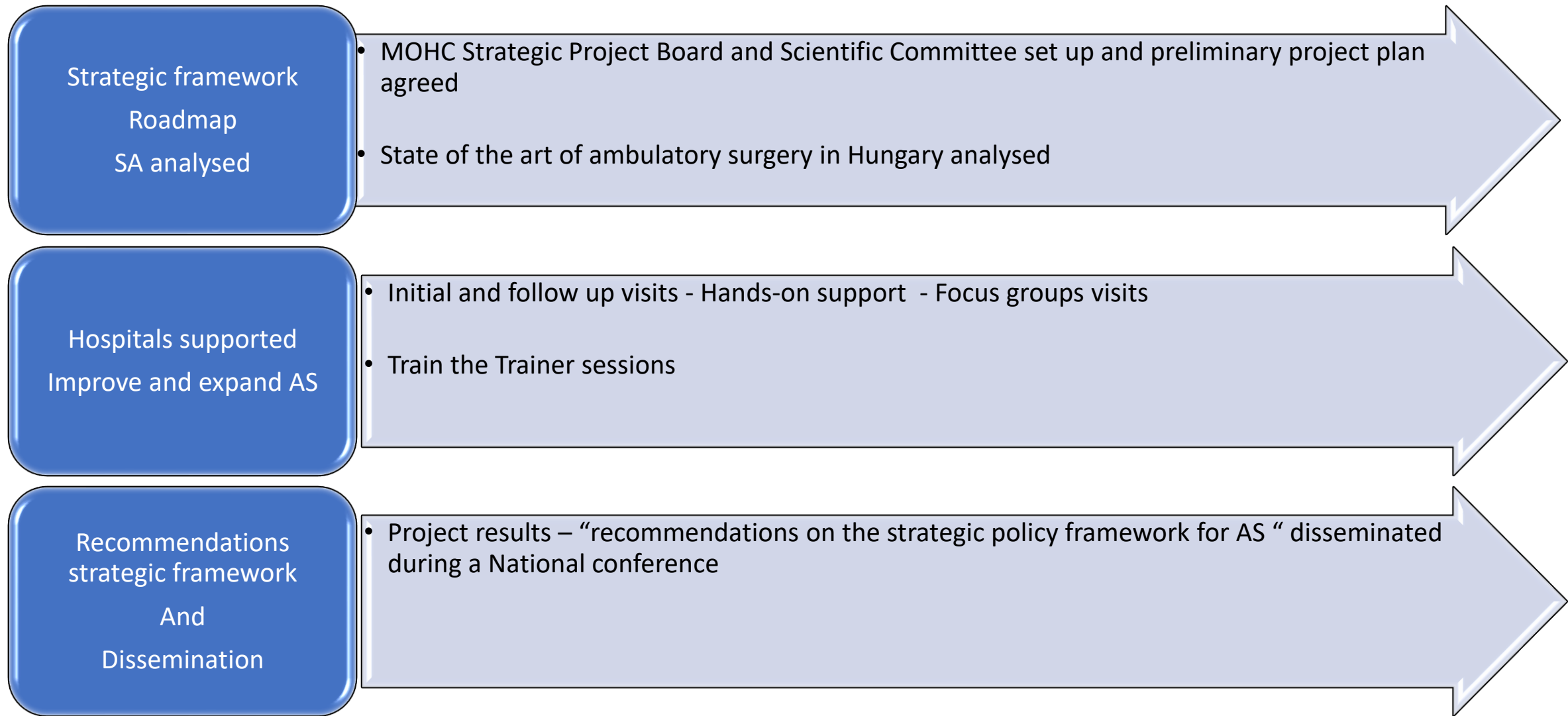
- Project results – “recommendations on the strategic policy framework for AS “
- National conference

IAAS

HAAS

External





Strategic framework
and
roadmap

1: MOHC Strategic Project Board and Scientific Committee set up and preliminary project plan agreed

2: State of the art of ambulatory surgery in Hungary analysed

- Activity 1.1:
 - Kick-off meeting and trimestral meetings of the Strategic Project Board (SPB) and the Scientific Committee (SC).
- Activity 2.1:
 - Barriers to expansion of ambulatory surgery diagnosed.
- Activity 2.2:
 - International benchmarking of the clinical quality indicators.
- Activity 2.3:
 - Analyses of and recommendations for the Hungarian basket of ambulatory surgery procedures and interventions
- Activity 2.4:
 - Exploration of the international accepted standards of excellence in AS.



Hospitals supported
Improve and expand AS

3: Initial and follow up visits - Hands-on support - Focus groups visits
4: Train the Trainer sessions

- Activity 3.1:
 - Facility-specific diagnoses and tailor-made recommendations on promoting the AS.
- Activity 3.2:
 - Visits of the hospital representatives to another selected hospital
- Activity 4.1:
 - Provide train-the-trainers sessions



Strategic framework
and
roadmap

5: Project results – “recommendations on the strategic policy framework for AS “ disseminated during a National conference

- Activity 5.1:
 - Development of recommendations on a strategic policy framework for ambulatory surgery
- Activity 5.2:
 - Project results presented and follow up activities discussed with key stakeholders in a national conference



		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Progress reporting		*				*					*					*		
	Strategic Project Board meeting	*				*					*					*			
0.	Kick-off meeting	*																	
1.	Output 1 MOHC Strategic Project Board and Scientific Committee set up and preliminary project plan agreed	*																	
2.	Output 2 State of the art of the ambulatory surgery diagnosed		*	*	*	*	*	*	*	*			*						
3.	Output 3 Initial (*) and follow up (**) visit assessments to selected hospitals, with hands-on support to the management. Focus groups visit each other's hospital (***)					*						***	***	***	**				
4.	Output 4 Train-the-Trainer sessions delivered										*								
5.	Output 5 Recommendations for a Strategic framework for ambulatory surgery delivered. Project results presented and follow up activities discussed with key stakeholders in a national conference					*						*					*		*



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Installation of the SPB and the SC

- Function within the project?
- Mandate within the project?
- Tasks within the project?

- Composition of the SPB and SC – competencies?

- Members list SBP and SC?

- Interaction between SPB and SC?

- Agenda of the SBP meetings defined



SBP

- will ensure overall steering, follow up and validation of the policy framework recommendations
- will include representatives of the Ministry of Human Capacities, IAAS, SRSS and stakeholders of institutions related to ambulatory surgery
- will work under the auspices of the MOHC, and the meetings of SPB will be held every four months.



SBP - proposed members

- **Governmental representatives**

- Ministry of Human Capacities
- National Healthcare Services Centre
- NHIFA
- National Health Insurance Fund of Hungary,

- **Non-governmental representatives**

- IAAS
- the Hungarian Association For Ambulatory Surgery
- the Board Of Ambulatory Surgery
- Hungarian College Of Health care
- Semmelweis University - Clinical Department of Anaesthesiology and Intensive Therapy,
- the Hungarian Hospital Association
- University of Pécs - Institute of Health Insurance,
- Medicina 2000 Hungarian Association of Polyclinical and Outpatient Health Services
- ...



SC

- will prepare the scientific reports and recommendations of the policy framework as input for the SPB meetings.
- will also guide the educational plan and review the syllabus of the Train the Trainer (TtT) courses, and provide the material and programme of the nationwide dissemination conference.
- will consist of representatives of IAAS and the HAAS, Hungarian College of Health care, and the Semmelweis University, Dept. of Anaesthesiology & Intensive Care.



SC - proposed members

- IAAS
 - Prof. Dr. Gamal Eldin Mohammed
 - Prof. Dr. Dough McWhinnie
 - Dr. Ian Jackson
 - Prof. Dr. Beverly Philip
- Hungarian Ambulatory Surgery
- HAAS
 - Dr. Janecskó Mária
 - Dr. Mészáros János)
- the Board of ambulatory surgery of the Hungarian College of Healthcar
 - Dr. Göböl Zsolt
- Semmelweis University, Dept. anaesthesiology and Intensive Care
 - Dr. Iványi Zsolt)



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Strategic framework
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5: Project results – “recommendations on the strategic policy framework for AS “ disseminated during a National conference

- Activity 5.1:
 - Development of recommendations on a strategic policy framework for ambulatory surgery
- Activity 5.2:
 - Project results presented and follow up activities discussed with key stakeholders in a national conference



Project results delivered through a nationwide conference and set up of a policy dialogue meeting

Activity 5.1	Development of recommendations on a strategic policy framework for ambulatory surgery
Deliverable 5.1.1	Report SPB meeting 1
Deliverable 5.1.2	Report SPB meeting 2
Deliverable 5.1.3	Report SBP meeting 3
Deliverable 5.1.4	Report with recommendations for a strategic policy framework and rule book for ambulatory surgery



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Project results delivered through a nationwide conference and set up of a policy dialogue meeting

Activity 5.2	Project results presented and follow up activities discussed with key stakeholders in a national conference
Deliverable 5.2.1	Nationwide conference
Deliverable 5.2.2	Conference report



Time to decide activity level!!!

- Who will be responsible?
- What will exactly be done?
- How will this be done?
- When will it be done?
- Who will validate the outcome?
- How and where will the deliverable be presented?



“The patient in the next bed is highly infectious. Thank God for these curtains.”

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State of the art of ambulatory surgery in Hungary analysed

Activity 2.1 **Barriers to expansion of ambulatory surgery diagnosed.**

Deliverable 2.1.1 An assessment methodology for the analysis of barriers to the expansion of ambulatory surgery

Deliverable 2.1.2 Facility level barrier report

Deliverable 2.1.3 National level barrier report



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State of the art of ambulatory surgery in Hungary analysed

Activity 2.2 **International benchmarking of the clinical quality indicators**

Deliverable 2.2.1 Report with proposed clinical quality indicators for ambulatory surgery in Hungary



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State of the art of ambulatory surgery in Hungary analysed

Activity 2.3	Analyses of and recommendations for the Hungarian basket of ambulatory surgery procedures and interventions
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Deliverable 2.3.1	Benchmark (Hungary versus international) report on the basket of Ambulatory procedures
Deliverable 2.3.2	Rapport for broadening and adjusting the Hungarian basket of Ambulatory procedures



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State of the art of ambulatory surgery in Hungary analysed

Activity 2.4	Exploration of the international accepted standards of excellence in AS
Deliverable 2.4.1	Report with recommendation on standards of excellence in Hungarian ambulatory surgery units



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Initial and follow up visit assessments to selected hospitals, with hands-on support to the management. Focus groups visits each other's hospital.

Activity 3.1	Facility-specific diagnoses and tailor-made recommendations on promoting the AS.
Deliverable 3.1.1	Report on the findings and the recommendations of the initial assessments performed in the 7 targeted hospitals
Deliverable 3.1.2	Report on the findings and the recommendations of the follow-up assessments performed in the 7 targeted hospitals
Deliverable 3.1.3	Overall findings of the initial and follow-up visits report



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Initial and follow up visit assessments to selected hospitals, with hands-on support to the management. Focus groups visits each other's hospital.

Activity 3.2	Visits of the hospital representatives to another selected hospital
Deliverable 3.2.1	List of Hospitals to be visited
Deliverable 3.2.2	Report on the knowledge exchange visits



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Train-the-Trainer sessions delivered

Activity 4.1	Provide train-the-trainers sessions
Deliverable 4.1.1	2½ -day international course
Deliverable 4.1.2	Report on the content and delivery of the TtT course

